



Volunteer Information Form

Date:

Name:		Date of Birth:
Social Security #:		Driver License/ State ID#:
Address: City, State, Zip:		Ethnicity:
Home Phone:	Mobile Phone:	Email:
Occupation:		
Other languages spoken:		
How did you hear about Legacy of Life Hawai'i?		
Emergency Contact (Name & Phone Number):		
Please describe your experience/knowledge that you have with organ donation/transplant:		
Are you a donor family member? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a transplant recipient: <input type="checkbox"/> Yes <input type="checkbox"/> No What organ?	Are you a living donor : <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you know a donor or donor's family member? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you know a transplant recipient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you on a transplant waiting list? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you related to someone on an organ transplant waiting list? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you know someone on the transplant waiting list? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Availability: <input type="checkbox"/> Weekdays _____ <input type="checkbox"/> Evenings _____ <input type="checkbox"/> Weekends _____		
Are you first aid/CPR certified? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide a copy of certification card. Do you have any allergies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list:	Do you drive? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have access to a car? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have current car insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No Is your vehicle registration current? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Areas of Interest: <input type="checkbox"/> Health Fairs & Expo's <input type="checkbox"/> Green Ribbon Making <input type="checkbox"/> Public Speaking <input type="checkbox"/> Office Work <input type="checkbox"/> DMV Outreach <input type="checkbox"/> Green Ribbon & LLH Brochure Distribution		

Special Skills: _____
Religion: _____ Church: _____ Would you be interested in our National Donor Sabbath campaign?
Do you have public speaking skills?
Please attach the following:
Copy of driver license or state ID:
Copy of vehicle insurance:
Copy of CPR certification:
Copy of TB test:
Copy of volunteer contract:

I acknowledge that the above listed information is true, accurate, and complete to the best of my knowledge. I understand that the information I provide about me shall be used solely for the purpose of conducting a national background check to include criminal history record clearance as part of the volunteer certification process. I hereby authorize Hawaii Organ Procurement Organization, Legacy of Life Hawaii, to conduct a national background check on the information I provided.

Signature _____

Date _____

Printed Name _____

Hawaii Organ Procurement Organization (HOPO)

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Title: Photo/Video Release Form			

I hereby grant Hawaii Organ Procurement Organization, dba Legacy of Life Hawai'i (LLH) and its trustees, officers, employees, legal agents and assigns, the unrestricted right to use, reproduce and publish photographs, pictures or video images of me, included in whole or in part, for art, advertising, trade or any other lawful purpose whatsoever.

I hereby waive any right that I may have to inspect and /or approve the finished product or the advertising copy that may be used in connection therewith, or the use to which it may be applied. I will make no monetary or other claim against LLH for the use of any of the above listed images of me.

I hereby release LLH and its trustees, officers, employees, legal agents and assigns from any and all claims, actions and liability relating to its use of said images.

Print Name

Signature Date

Phone Number

Address City State Zip Code

If under 18, Signature of Parent/Guardian Date

Parent/Guardian Print Name

Volunteer Rights

I have the right to...

- Be respected by staff and volunteers
- Refuse to perform certain tasks that I am not comfortable with
- Not have the responsibilities of a paid employee
- Not be left at a venue alone
- Not to be at a speaking venue alone
- Be treated fairly
- Volunteer at a safe and healthy environment
- Be recognized for volunteer services

Dress Code for Volunteers

- Please dress appropriately for the event you will be attending
 - Speakers generally wear business casual
 - Health fair volunteers generally wear shorts/jeans and their LLH t-shirts
- Understand that when you are at an event, you are representing LLH and organ donation
- Shoes: You may be standing for periods of time, in various settings – please wear comfortable shoes that you can walk around in.
- If you need of a new LLH shirt, please let us know *before* your next event, so we can bring it with us to the venue

General Emergency Procedures

Your safety is our HIGEST priority!!

- Try to note where the closest fire escape, first aid kit, or defibrillator is to your location
- If someone has collapsed, or is in need of emergency attention:
 - **CALL 911 FIRST**. Even if you hear of others calling 911, it is always better to have too many calls than none
 - The 911 dispatcher is highly trained: **IF** you are able to, follow the dispatchers instructions
 - When the situation permits, and if we don't already know, let LLH staff know what happened
- In case of a fire or emergency evacuation:
 - **DO NOT STOP TO TEXT, TWEET, OR HASHTAG!**
 - Follow the instructions given to you by emergency personnel
 - If you have to abandon the booth, that's OK!! We can replace everything except you

Other

- If you are driving to an event:
 - Do not text and drive
 - Wear your seatbelt
 - We understand that flat tires, accidents, and tickets happen. If you can, call us. But please don't stress over this.
- Illness
 - If you are ill – stay home
 - If you become ill while at the event, let LLH staff know and go home
 - If you are getting over a cold/flu, please stay home and alert LLH staff
 - Wash your hands or use hand sanitizer
- Training sessions and workshops
 - We hold regular orientations for new and veteran volunteers. At this event we will go over any new policies and procedures, update your volunteer files, and replace your old LLH t-shirts with a new one (if needed). Your attendance is greatly appreciated and it gives you an opportunity to meet fellow volunteers. Lunch will be provided .
 - Before certain campaigns we may hold workshops to help get everyone on the same page. If you feel you are unprepared for an event, please let us know and we will work with you on this.